

Club/Society

**Assistance Request**

**Use this form to request additional funding (up to £30), help planning/executing an event, a meeting with a specific member of SGA, or any other assistance from Student Government. Submit completed form to a member of the SGA. Only enter relevant information. *Italic is mandatory.***

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| *Name of Organization:* |  | | | *Date:* |  |
| *President:* | |  | Student *ID:* |  | |
| Treasurer: | |  | Student ID: |  | |
| Secretary: | |  | Student ID: |  | |
| \*Commissioner: | |  | Student ID: |  | |

\*Commissioner is the primary contact for the event or meeting in question. Only relevant if commissioner is NOT mentioned above.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Funding:** | Event: |  | Amount: |  |
| Reason: |  | | |
|  |  |  | | |
| **Event Organization:** | Event: |  | Campus: |  |
| Reason: |  | | |
|  |  | \*If you would like help from a specific event team member, fill out “Meeting”. | | |
| **Meeting:** | With: |  | | |
| Reason: |  | | |
|  |  | \*Please attach a screenshot of your schedule. | | |
| **Other:** |  | | | |
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