



RICHMOND
THE AMERICAN INTERNATIONAL
UNIVERSITY IN LONDON
ESTABLISHED 1972

RAIUL SGA EXECUTIVE BOARD MEETING AGENDA

Thursday 01st November 2019

Time: 7:00pm

Location: Facetime Call

1. Minutes – Thursday 10th October 2019

1.1 Minutes from the SGA Executive Board meeting have been approved and uploaded to the Student Government website.

2. Events Team (DR and MJ)

2.1. Winter Ball

2.1.1 The last few details of the Winter Ball have to be decided. DR is going to reevaluate the budget by the weekend.

2.1.2 TW provided linen costs for the event, which were approved by the Events Coordinators.

2.1.3 The PA system and the sound system will most likely be provided by the University.

2.1.4 SGA agrees to cut down on expensive costs regarding the food. NGC and CDV will draw up a menu by Sunday night. The menu will mostly consist of desserts, with an assortment of sandwiches and wraps. There will have to be gluten-free and vegetarian options.

2.1.5 SGA allocates around £600 to be spent on food.

2.1.6 SGA still has to hire furniture for Winter Ball, which has to be same day delivery and pick up, as the venue can't keep the furniture overnight.

2.1.7 CDWH is still negotiating the price for the lighting, trying to cut down from the initial offer of £800.

2.2. End of Term

2.2.1 MJ is still looking for a possible club where to host the End of Term party in late November.

3. Student Forum

3.1 TW is holding a Student Forum on November 6 in the Lycett Room, Richmond campus.

3.2 LW will hold a Student Forum on that same day, November 6th in Kensington, most likely in room 108 in Asa Briggs Hall.

4. University Board Meeting

4.1 NGC discusses the main points covered during the University Board meeting held on Thursday, 1st November.

5. Matters Arising

5.1 The Events Team in Richmond has requested for their own Instagram account to promote events happening. SGA agrees that it's best to have everything go through SGA's official Instagram account.

6. AOB

7. Thank You's

8. Date of Next Meeting: Thursday, 7th November 2019, Kensington Campus